



**Information Request Form**

Fax to: 508-337-8990

Your Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Have someone contact me:       Via Phone       Via Email

Please describe your project and summarize the requirements as best you can:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Completion Date Estimate: \_\_\_\_\_      Quantity: \_\_\_\_\_ pieces

**Please select all of the items that are applicable:**

• Please send envelope samples:

Business    Financial    Square    Window    Tyvek  
 Mailers    Two-Way    Padded    Poly Bags

• Please send stationery samples:

Business    Financial    Formal

• Please send other samples:

Forms    Note Pads    Note Cards

• Please send me one of the Envelope Specifier Tools:       Yes       No